WINDHAM BOARD OF EDUCATION
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Darryl McGuire	Ted St. John	Superintendent
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Dear Parents/Guardians,

Our goal as a district is to keep our students and staff safe. During this time of COVID, we will do everything in our power to keep everyone as safe as possible. Our goal is to follow the 6 feet of distance as much as possible. However, we know there will be times when we can't like on the bus and in hallways during transitions. We have taken some proactive steps during the summer of 2020 to prepare for the students and staff to return in order to promote a safe environment.

We will offer two options for schooling for this year for your child. The first option is to be in the physical buildings. The second option is to work 100% online. I would like to give you all some more details about each option so you can make an informed decision.

Option 1: In the buildings:
Students/families who select this option will have their student complete their year in the building. To start the year, we will operate on a hybrid model meaning half the students will attend while the other half are working from home online and then switch. All students with this option will be in the buildings for a minimum of two days each week. They will also have REQUIRED work to complete on the days they are at home. When they are at home, these are NOT free days. There is work that will be assigned and expected to be turned in when they return to the building. This model will continue through the end of September with the goal of returning everyone to five days a week October 5th. We will reevaluate our plan mid September to determine if this is safe or if we need to continue for a longer period of time. Students participating in this option WILL be required to wear a mask on the bus, entering and exiting the building and transitioning between classes. We believe we can maintain 6 feet of distance in our classrooms and students would be able to remove their masks in the classroom. If a child has a medical reason they cannot wear a mask, a note from the doctor will need to be turned into the district before school starts. Those selecting this option will also be kept together as a family. If you have students in multiple buildings, our plan is to keep you together on the same days. Also, you can plan for last names A-K in one group and last names L-Z in the other group. We realize some families have more children with more than one last name living together. If this is the case, one of the building administrators will reach out to you via a phone call to let you know which group your family will be a part of. In addition, we have a few

students who receive occupational therapy or physical therapy while at school. We plan to place all of these students on the same day to ensure they all get the services they need. Again, if this impacts your day, you can expect to get a phone call from a building administrator as to a change if necessary. This option is available to all students.

Group A (Black Group: Last Names A-K): Starts August 31st
Group B (Gold Group: Last Names L-Z): Starts September 1st

Monday	Tuesday	Wednesday	Thursday	Friday
8/24-staff only	8/25-staff only	8/26-staff only	8/27-staff only	8/28-staff only
8/31	9/1	9/2	9/3	9/4
9/7: NO School	9/8	9/9	9/10	9/11
9/14	9/15	9/16	9/17	9/18
9/21	9/22	9/23	9/24	9/25
9/28	9/29	9/30	10/1	10/2

Option 2: Online
Students/families who select this option will have all their learning completed online. This will not be the same online learning from the spring. Students can expect to be online 5 days a week for approximately 6 hours a day with their online teachers. Grading for all students will use the A-F scale. This option is available for all students K-12, but not available for preschool. Students using this option will be given a chromebook to complete their classes.

Parent Responsibilities:
As the parent/guardian, you will be required to check your child each morning before they leave for school that they are symptom free. If your child has any of the following symptoms, they should NOT come to school.

- Persistent cough
- Shortness of breath
- Chills/shaking with chills
- Headache
- Sore throat
- Loss of taste or smell
- Muscle pain
- Fever of 100 or greater

If your child develops any of the above symptoms during the day, you will be contacted to come pick them up immediately.

As parents, we ask that you talk with your child about the options and select the one that is best for you. You will be asked to notify the school by August 7th with your decision. If we do not

hear from you by August 7th, your child WILL be placed into option 1-in the building. When you make this decision, you are making a decision for a minimum of the first semester. You cannot choose one option then decide a week or two later you or your child wants to switch. We cannot have students moving back and forth between the two. When you decide, your child will stay in that option until the end of the first semester which is January 15, 2021. We will send out another notification in December of 2020 for parents to look at the second semester and determine if they want to stay in the same option or switch.

Please complete the two enclosed forms and return them by Friday August 7th. You can select to mail them to the district or drop them off at the board of education office. We will have a tote to place your selection in if you choose to drop it off. We need you to fill out the green form stating which option you are picking and the blue form so we have a current Emergency Medical Form on file for each student before school starts. Should you have questions, please reach out to the board of education office at 330-326-2711.

Thank you!

Aireane Curtis
Superintendent