

Windham Board of Education
Regular Board Meeting
June 27, 2013
7:00 p.m.

ABSENT:

STUDENT ACHIEVEMENT: Terrie Altiere

None

CORRESPONDENCE: Letter from the Governor and letter from ODE regarding transportation to Bio-Med Academy.

GUEST RECOGNITION: Mr. Terry Armstrong – new HS Social Studies Teacher.

REPORTS

Board of Education President, Dan Burns:

Graduation ceremony went well and sent the class of 2013 off nicely. Summer OGT intervention took place in the high school and testing is complete. We had 17 students take 38 tests. Results should be here in early August. Summer reading camp at KT was very well received and attended. Summer school at the JHS/HS level is wrapping up on June 30th.

Maplewood Career Center Representative, Melissa Roubic:

Senior awards were given, contact legislators about HB59, Cuyahoga Fall City Schools are diving the HS in to sections, enrollment at Maplewood is 642 for next year, Cindy Hanish resigned. The following students were on the fourth quarter honor roll: Jonathon Almeida, Thomas Carmen, Joshua Clark, Sherry Corley, Amber Meadows, Amber Burnworth, Antonio Duman. The following students were on the honor roll for final yearly average: Jonathon Almeida, Joshua Clark, Sherry Corley, Amber Burnworth, Antonio Duman.

Legislative Liaison, Dan Burns:

SB21 – third grade reading guarantee is changing again, HB59 the budget bill – new tax reform that will affect homestead and rollback for taxpayers.

Superintendent, Gregg Isler:

HS/JHS Principal, Michael Chaffee:

Thanks to everyone participating in graduation. Two students are participating in Upward Bound Program at Kent State the summer. Garage to be painted before first football game by Lauren Seger. We are still looking for a Spanish teacher.

KT Principal, Harry Selner:

None.

Special Services, Bob Kujala:

In compliance with the special education on-site review, Windham has to put together a Corrective Action Plan to address the areas of finding. The special education component is ready to submit, however, the gifted piece needs to be added to submit the entire plan to the Office for Exceptional Children. Bob to sit down with Harry to complete the plan. State Support Team 8 will meet with teachers in grades 7-12 to provide transition goal writing professional development on August 20th.

Windham Board of Education
Regular Board Meeting
June 27, 2013
7:00 p.m.

Supervisor of Maintenance/Transportation, Craig Alderman:

Annual fire inspections are coming up, summer cleaning at KT is almost complete, roofing repairs to be completed this summer. Extended School Year is starting, we need a bus driver and an aide, bus inspections are July 8th.

Supervisor of Food Service/Treasurer, Samantha Pochedly:

The FY2013 audit will begin July 1, 2013. KT was approved to participate in the Fresh Fruit and Vegetable program. We will be providing fresh fruits and vegetables in the afternoons to students. This program is funded by the state.

**114-13
Approve Minutes**

Darryl McGuire moved and Melissa Roubic seconded the motion to approve the minutes of the May 23, 2013 regular meeting.

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns
Nays: None
Motion passed

**115-13
Approve Financial Reports**

Terrie Altieri moved and Bill Hickman seconded the motion to approve the May 2013 financial reports. All documents are enclosed and are also available for inspection.

Financial Report by Fund/SCC-All Funds	Monthly Check List
Detailed Financial Report 010 Only	SM2 Monthly/Quarterly Report
Monthly Budget Ledger for line item 001/016 2310-418	Monthly Bank Statements and Reconciliation

Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri
Nays: None
Motion passed

**116-13
Approve Payments**

Bill Hickman moved and Darryl McGuire seconded the motion to approve the following payments:

Jim (Basketball) Jones Program	\$225.00
Mancino Piano Service	\$165.00
Dynamic West School Assembly	\$395.00
CCG Automation	\$4682.90
GAR Trapping	\$675.00
Hearn Paper Co.	\$48.08
Ehrlich Co.	\$2533.00
Western Reserve Public Media	\$5900.00

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire
Nays: None
Motion passed

Windham Board of Education
Regular Board Meeting
June 27, 2013
7:00 p.m.

117-13
Approve Final Appropriations

Terrie Altieri moved and Bill Hickman seconded the motion to approve the FY2013 Final Appropriation Measure:

General Fund	\$6,781,706.31
Special Revenue Funds	\$1,439,801.46
Debt Service Fund	\$ 73,260.41
Capital Projects Fund	\$ 133,417.14
Enterprise Fund	\$ 313,216.32
Agency/Trust Funds	<u>\$ 31,610.72</u>
Total All Funds	\$8,773,012.36

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman
Nays: None
Motion passed

118-13
Approve Final Certificate of Estimated Resources

Melissa Roubic moved and Darryl McGuire seconded the motion to approve the FY2013 Final Certificate of Estimated Resources:

General Fund	\$ 8,998,405.81
Special Revenue Funds	\$ 2,558,843.95
Debt Service Fund	\$ 129,301.32
Capital Projects Fund	\$ 307,686.08
Enterprise Fund	\$ 328,809.21
Trust and Agency Funds	<u>\$ 54,930.54</u>
Total All Funds	\$12,378,158.91

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic
Nays: None
Motion passed

119-13
Approve Amended Certificate of Estimated Resources

Bill Hickman moved and Terrie Altieri seconded the motion to approve the FY2014 Amended Certificate of Estimated Resources:

General Fund	\$ 9,584,777.38
Special Revenue Funds	\$ 2,151,613.85
Debt Service Fund	\$ 130,451.91
Capital Projects Fund	\$ 174,784.85
Enterprise Fund	\$ 335,622.31
Trust and Agency Funds	<u>\$ 55,234.31</u>
Total All Funds	\$12,432,484.61

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns
Nays: None
Motion passed

Windham Board of Education
Regular Board Meeting
June 27, 2013
7:00 p.m.

120-13
Approve Temporary Appropriations

Bill Hickman moved and Melissa Roubic seconded the motion to approve the FY2014 Temporary Appropriation Measure:

General Fund	\$6,784,593.00
Special Revenue Funds	\$ 701,351.00
Debt Service Fund	\$ 73,261.00
Capital Projects Fund	\$ 134,867.00
Enterprise Fund	\$ 331,214.00
Agency/Trust Funds	<u>\$ 33,200.00</u>
Total All Funds	\$8,040,486.00

Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri
Nays: None
Motion passed

121-13
Approve Transfers and Advances

Terrie Altieri moved and Bill Hickman seconded the motion to approve the FY2013 Transfers and Advances:

\$108.18	Class of 2012	200-9012
\$18,392.38	Public Preschool	439-9013
\$19,096.83	Title IDEA	516-9013
\$11,147.66	School Improvement	536-9012
\$66,551.69	Title I	572-9013
\$5,138.64	Title IIA	590-9013

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire
Nays: None
Motion passed

122-13
Approve Contract Modification

Terrie Altieri moved and Darryl McGuire seconded the motion to amend resolution #102-13 placing Allison Baranski on Step 1 of the pay scale at a cost of \$34,539.00.

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman
Nays: None
Motion passed

123-13
Approve Retirement

Windham Board of Education
Regular Board Meeting
June 27, 2013
7:00 p.m.

Bill Hickman moved and Melissa Roubic seconded the motion to approve the retirement of Nancy Cline, Teacher, effective June 1, 2013.

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic
Nays: None
Motion passed

124-13
Approve Contract Modification

Bill Hickman moved and Terrie Altieri seconded the motion to amend resolution #71-13 amending Rebecca Kresen's contract from 70% to 100%.

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns
Nays: None
Motion passed

125-13
Approve Contract Modification

Darryl McGuire moved and Melissa Roubic seconded the motion to approve the following contract modifications for the 2013-2014 school year (proper documentation has been received) effective August 21, 2013:

Kimberly Workman	BA to BA+	\$43,586.40
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Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri
Nays: None
Motion passed

126-13
Approve Summer Intervention Monitor

Melissa Roubic moved and Bill Hickman seconded the motion to appoint Rose Stacy as Summer Intervention Program Monitor effective June 5, 2013 through June 28, 2013 at a cost of \$500.00.

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire
Nays: None
Motion passed

127-13
Approve Payment

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the payment of \$1,200.00 to Heather Fall for the spring play to come from the Drama Fund.

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman
Nays: None
Motion passed

128-13

Windham Board of Education
Regular Board Meeting
June 27, 2013
7:00 p.m.

Approve FMLA

Melissa Roubic moved and Darryl McGuire seconded the motion to approve FMLA leave for Myshel Detelich effective August 21, 2013 through September 6, 2013.

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic
Nays: None
Motion passed

129-13
Approve Donations

Bill Hickman moved and Terrie Altieri seconded the motion to approve the following donations:

\$200.00 from Alumni Association to Drama Club
\$500.00 from Jo Ann Morley to Drama Club
\$500.00 from Joe and Sue Malmisur for Kindergarten Field Trip

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns
Nays: None
Motion passed

130-13
Approve Emergency Levy Resolution

Terrie Altieri moved and Melissa Roubic seconded the following motion:

BE IT RESOLVED by the Board of Education of the Windham Exempted Village School District, Portage County, Ohio, a majority of all members of the Board concurring that:

Section 1. This Board determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of the District, and that it is therefore necessary to levy a renewal of an existing tax in excess of the ten-mill limitation in order to raise the amount from the renewal of Two Hundred Thousand and 00/100 Dollars (\$200,000.00) each year for a period of five (5) years for that purpose. This levy renewal shall renew all of an existing levy.

Section 2. Pursuant to O.R.C. §5705.194 through §5705.197, there shall be submitted to the electors of this District at the election to be held on November 5, 2013 the question of levying a renewal of all of an existing tax in excess of the ten-mill limitation for a period of five (5) years to raise the amount of Two Hundred Thousand and 00/100 Dollars (\$200,000.00) from the renewal each calendar year for a period of five (5) years for the purpose of providing for the emergency requirements of the District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Portage County for the calculation by the County Auditor of the total current tax valuation of the District and a calculation of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains throughout the life of the levy the same as the amount of the tax list for the current year.

Windham Board of Education
Regular Board Meeting
June 27, 2013
7:00 p.m.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with law.

Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri
Nays: None
Motion passed

131-13
Accept NAFIS Membership

Darryl McGuire moved and Bill Hickman seconded the motion to approve the Windham Exempted Village Schools membership in the National Association of Federally Impacted Schools.

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire
Nays: None
Motion passed

132-13
Approve Rescind Policies

Bill Hickman moved and Terrie Altieri seconded the motion to rescind the following policies:

1411/3211/4211	Whistleblower Protection
1530	Evaluation of Principals and Other Administrators
1520	Employment of Administrators
3220.03	Evaluation of Teachers on Limited Contracts
1422/3122/4122	Nondiscrimination and Equal Employment Opportunity
2260	Nondiscrimination and Access to Equal Educational Opportunity
2340	Field and Other District-Sponsored Trips
2623	Student Assessment and Academic Intervention Services
3142	Non-Renewal of a Teaching Contract
5112	Entrance Requirements
5136V1/V2	Wireless Communication Devices
5410	Promotion, Academic Acceleration, Placement, & Retention
5460	Graduation Requirements
5517.01	Bullying and Other Forms of Aggressive Behavior
7300	Disposition of Real Property/Personal Property
8120	Declaration Regarding Material Assistance/Non-assistance to a Terrorist Organization (DMA)
8210	School Calendar
8462	Student Abuse and Neglect
8800	Religious/Patriotic Ceremonies and Observances
8900	Anti-Fraud

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman
Nays: None
Motion passed

Windham Board of Education
Regular Board Meeting
June 27, 2013
7:00 p.m.

133-13
Approve Contract

Terrie Altieri moved and Melissa Roubic seconded the motion to approve the following policies:

1411/3211/4211	Whistleblower Protection
1530	Evaluation of Principals and Other Administrators
3220	Standards-Based Teacher Evaluation
1520	Employment of Administrators
1422/3122/4122	Nondiscrimination and Equal Employment Opportunity
2260	Nondiscrimination and Access to Equal Educational Opportunity
2340	Field and Other District-sponsored Trips
2623	Student Assessment and Academic Intervention Services
2623.02	Third Grade Reading Guarantee
3142	Non-Renewal of a Teaching Contract
3220	Staff Evaluation – “For Discussion Only”
5112	Entrance Requirements
5136	Personal Communication Devices
5410	Promotion, Academic Acceleration, Placement, & Retention
5460	Graduation Requirements
5517.01	Bullying and Other Forms of Aggressive Behavior
6107	Authorization to Accept & Distribute Electronic Records & to Use Electronic Signatures
7300	Disposition of Real Property/Personal Property
7530.01V1	Cell Phone Allowance
7530.01V2	Board Owned Personal Communication Devices
7530.02	Staff Use of Personal Communication Devices
7542	Access to District Technology Resources from Personal Communication Devices
8120	School Calendar
8462	Student Abuse and Neglect
8800	Religious/Patriotic Ceremonies and Observances
8900	Anti-Fraud

Ayes: Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic

Nays: None

Motion passed

134-13
Approve Transportation Ineligibility

Melissa Roubic moved and Bill Hickman seconded the motion to declare that students living in the Windham Junior/Senior High School attendance area who attend Bio-Med Science Academy Community School are not eligible for transportation pursuant to Ohio Revised Code 3327.01.

Ayes: Terrie Altieri, Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns

Nays: None

Motion passed

135-13
Approve Third Part Administrator

Windham Board of Education
Regular Board Meeting
June 27, 2013
7:00 p.m.

Terrie Altieri moved and Bill Hickman seconded the motion to approve Sheakley Unicomp as the third party administrator for worker's compensation and unemployment claims.

Ayes: Darryl McGuire, Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri
Nays: None
Motion passed

136-13
Approve Transportation in Lieu

Bill Hickman moved and Melissa Roubic seconded the motion to approve the following "in lieu of transportation" reimbursements to the individuals listed for the amount stated:

<u>Parent(s)</u>	<u>Student</u>	<u>Attended</u>	<u>Amount</u>	<u>School</u>
Margaret Gearhart	Ben Gearhart	175 days	\$237.94	Bio-med
Julie Jeff	Robert Jeff	163 days	\$233.50	Summit Academy

Ayes: Bill Hickman, Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire
Nays: None
Motion passed

137-13
Adjourn

Melissa Roubic moved and Bill Hickman seconded the motion to adjourn at 7:47 p.m.

Ayes: Melissa Roubic, Dan Burns, Terrie Altieri, Darryl McGuire, Bill Hickman
Nays: None
Motion passed

Dan Burns, President

Samantha Pochedly, Treasurer