

Windham Board of Education  
Regular Board Meeting  
January 24, 2013  
7:00 p.m.

**ABSENT:**

**STUDENT ACHIEVEMENT:** Terrie Altiere

Congratulations to Devin Noland a Junior at Maplewood Career Center in the administrative and medical office technology program on being student of the month. Congratulations to Jacob Sweet on being Portage County teen of the month.

**CORRESPONDENCE:**

**GUEST RECOGNITION:** Roger Hardin, ODE

Mr. Roger Harding presented the Windham Board of Education with a letter releasing the district from Fiscal Watch. Mr. Harding congratulated the board and administration on all their hard work.

**REPORTS**

**Board of Education President, Dan Burns:**

Parent Teacher conferences will be held on February 14, 2013 from 3 – 9 p.m. The annual Rival for a Cause game will be held on February 22, 2013 in the WHS gym. T-shirts are on sale for \$10 and \$12 from any student council member. The cause this year is support for Devon Regan, a Windham student who has cerebral palsy. The drama club presented its play, Alice in Wonderland and it was a success. Congratulations to the cast and crew on a job well done. Things are gearing up for the annual variety show in March. The band is having its final fundraiser before going to Disney World over spring break. They are having a spaghetti dinner and concert Saturday, January 26, 2013 from 5 – 7 p.m. in the Junior/Senior High cafeteria. Presale tickets are \$7 for adults and \$4 for children. Prices at the door are \$8 for adults and \$5 for children. They will also be having a Chinese auction.

**Maplewood Career Center Representative, Melissa Roubic:**

Melissa Roubic shared the minutes from the January 10, 2013 organizational and regular meetings from Maplewood. Maplewood will have its regular meetings on the 3<sup>rd</sup> Thursday of each month with the exception of October, which will be held October 16, 2013. The carpentry class will be finishing the pavilion at Ravenna City Park. The adult education program is having accreditation issues with North Central Accreditation. Set day school tuition at \$5818.00 for the 2013/2014 school year.

**Legislative Liaison, Dan Burns:**

No Report

**Superintendent, Gregg Isler:**

Gregg Isler commended the board on their efforts in getting the district out of fiscal caution. He updated the board on the Google analytics on the website, after school and ACT tutoring from Title I funding to extend the school day, staffing for next year, retirements, scheduling, ODE regional meeting on online testing in two years, neither ODE nor districts are ready for this at this time.

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**HS/JHS Principal, Michael Chaffee:**

Mike Chaffee congratulated the board. He commended Pat Stevenson on her hard work during Christmas, the Health Fair, getting dental sealant for kids and setting up RSVP for 6<sup>th</sup> and 7<sup>th</sup> grade with Rose. Financial aid night was set up by Rose Stacy, midterms were last week, Dr. Root has been working with teachers on evaluations, commend Heather Fall on the play, we received the Akron Touchdown Club Sportsmanship Award for the fall season.

**KT Principal, Harry Selner:**

Harry Selner updated everyone on enrollment at KT, important January and February dates and that iPads in 1<sup>st</sup> and 2<sup>nd</sup> grade are operational as well as iPods in Kindergarten.

**Special Services, Bob Kujala:**

Bob Kujala reported that members of State Support Team 8 have continued to come to Windham and meet with our Intervention Specialists to refine and improve IEP writing. Ms. Denzinger will return to the district to assist teachers on February 21, 2013. Ms. Curtis will return in early March. The state audit is scheduled for the beginning of April. Mr. Selner and Mr. Kujala will meet with a representative from the Portage County ESC on January 31, 2013 to discuss the gifted portion of the audit.

**Supervisor of Maintenance/Transportation, Craig Alderman:**

Craig Alderman reported that the floor stripping and re-waxing at KT has not been completed. One of our bus drivers resigned and an ad was placed in the paper looking for a replacement. The new bus will be arriving soon and cameras will be installed in all buses.

**Supervisor of Food Service/Treasurer, Samantha Pochedly:**

Samantha Pochedly recognized the Board of Education members in honor of Board Appreciation Month. The phones at the JHS/HS should be installed the first week in February. Goals for the 2013/2014 school year were sent to the cafeteria.

**21-13  
Approve Minutes**

Bill Hickman moved and Melissa Roubic seconded the motion to approve the minutes of the December 13, 2012 regular meeting and the January 3, 2013 organizational meeting.

Ayes: Terrie Altieri, Melissa Roubic, Darryl McGuire, Bill Hickman, Dan Burns

Nays: None

Motion passed

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**22-13**  
**Approve Financial Reports**

Darryl McGuire moved and Melissa Roubic seconded the motion to approve the December 2012 financial reports. All documents are enclosed and are also available for inspection.

|  |  |
|--|--|
| Financial Report by Fund/SCC-All Funds               | Monthly Check List                         |
| Detailed Financial Report 010 Only                   | SM2 Monthly/Quarterly Report               |
| Monthly Budget Ledger for line item 001/016 2310-418 | Monthly Bank Statements and Reconciliation |

Ayes: Melissa Roubic, Darryl McGuire, Bill Hickman, Dan Burns, Terrie Altieri  
Nays: None  
Motion passed

**23-13**  
**Approve Payments**

Terrie Altieri moved and Melissa Roubic seconded the motion to approve the following payments:

|                              |          |
|------------------------------|----------|
| Dollar General               | \$23.00  |
| Becky Kresen                 | \$52.17  |
| Megan Saunders               | \$33.30  |
| Northside Medical            | \$30.00  |
| Mike Chaffee                 | \$149.70 |
| Barb Balchick                | \$338.32 |
| Graphic Enterprises          | \$191.15 |
| Sports Xpress                | \$529.95 |
| Dave Tanner                  | \$150.00 |
| Dynamic West School Assembly | \$790.00 |
| Stoney's Pizza               | \$160.00 |
| Company Front Awards         | \$430.00 |
| Kim Kiser                    | \$740.13 |
| Motter's Music               | \$264.00 |

Ayes: Darryl McGuire, Bill Hickman, Dan Burns, Terrie Altieri, Melissa Roubic  
Nays: None  
Motion passed

**24-13**  
**Approve Contract**

Darryl McGuire moved and Bill Hickman seconded the motion to approve a one-year limited contract for Helen Ewing as custodian for the 2012/2013 school year at a cost of \$13.81 per hour, not to exceed 4 hours per day, effective January 25, 2013, pending clear BCI and FBI checks and drug screen.

Ayes: Bill Hickman, Dan Burns, Terrie Altieri, Melissa Roubic, Darryl McGuire  
Nays: None  
Motion passed

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**25-13**

**Approve Certificated Substitutes**

Bill Hickman moved and Melissa Roubic seconded the motion to approve the following individuals as certificated substitutes for the 2012/2013 school year at a cost of \$83.00 per day pending proper certification and clear BCI/FBI check, effective January 16, 2013:

Andrew Burson

Ayes: Dan Burns, Terrie Altieri, Melissa Roubic, Darryl McGuire, Bill Hickman

Nays: None

Motion passed

**26-13**

**Approve Classified Substitutes**

Terrie Altieri moved and Bill Hickman seconded the motion to approve the following individuals on the respective substitute lists as presented for the 2012-2013 school year pending proper certification and clear BCI/FBI check effective January 14, 2013:

Custodians - \$9.00 - Cafeteria Aide - \$9.00 – Secretary - \$9.00 - Bus Aide - \$9.00  
Educational Aide - \$9.00 – Mechanic \$9.00 – Bus Driver - \$13.50

Cheryl Barton – Educational Aide and District-wide  
Terri Kellar – District-wide  
Tammy Britton – Substitute Bus Driver and District-wide  
Lisa Stafford – Educational Aide and District-wide  
Ashlee Wigand – District-wide  
Jim Ondich - Substitute Bus Driver and District-wide

Ayes: Terrie Altieri, Melissa Roubic, Darryl McGuire, Bill Hickman, Dan Burns

Nays: None

Motion passed

**27-13**

**Approve FMLA**

Darryl McGuire moved and Bill Hickman seconded the motion to approve the FMLA leave for Amy Olson effective January 4, 2013 through January 18, 2013.

Ayes: Melissa Roubic, Darryl McGuire, Bill Hickman, Dan Burns, Terrie Altieri

Nays: None

Motion passed

**28-13**

**Approve OSBA Membership**

Melissa Roubic moved and Terrie Altieri seconded the motion to approve the OSBA membership renewal for 2013.

Ayes: Darryl McGuire, Bill Hickman, Dan Burns, Terrie Altieri, Melissa Roubic

Nays: None

Motion passed

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**29-13**  
**Approve Disposal**

Bill Hickman moved and Terrie Altieri seconded the motion to approve the disposal of the following items:

#02177 Divider  
#01048 Refrigerator

Ayes: Bill Hickman, Dan Burns, Terrie Altieri, Melissa Roubic, Darryl McGuire  
Nays: None  
Motion passed

**30-13**  
**Approve Professional Leave**

Terrie Altieri moved and Melissa seconded the motion to approve professional leave for the following personnel:

|                    |  |                  |     |
|--------------------|--|------------------|-----|
| Rebecca Kresen     | 2 <sup>nd</sup> grade trip                   | 4/18/13          | yes |
| Rebecca Kresen     | OMEA Conference                              | 2/7,8,9/13       | yes |
| Rebecca Kresen     | 5 <sup>th</sup> & 6 <sup>th</sup> grade trip | 4/11/13          | yes |
| Michael Chaffee    | OLAC Forum                                   | 12/5/12          | no  |
| Tamara Brown       | OLAC Forum                                   | 12/5/12          | yes |
| Rose Stacy         | County Counselors Meeting                    | 12/14/12         | no  |
| Ellen Loomis       | Completing an ETR                            | 2/8/13           | yes |
| Martha Booth       | IEP Meeting                                  | 1/2/13 (30 mins) | yes |
| Annie Dempsey      | Alternate Assessment                         | 1/25/13          | yes |
| Harry Selner       | Title I Spring Conference                    | 3/20,21,22/13    | no  |
| Patricia Stevenson | School Nurse Meeting                         | 1/8/13 (3hrs.)   | yes |
| Jen Klabik         | Google Docs                                  | 12/10/12         | yes |
| Rhonda Kates       | School Leadership                            | 12/5/12          | yes |
| Lisa Reid          | School Leadership                            | 12/5/12          | yes |
| Roger Eakins       | TBT Meeting                                  | 12/5/12          | yes |
| Rhonda Kates       | OTES Evaluator Training                      | 1/23,24,25/14    | yes |

Ayes: Dan Burns, Terrie Altieri, Melissa Roubic, Darryl McGuire, Bill Hickman  
Nays: None  
Motion passed

**31-13**  
**Accept Donations**

Darryl McGuire moved and Terrie Altieri seconded the motion to accept the following donations:

\$75.00 to Choir from Julie Clark in honor of Don and Joanne Clark  
\$105.00 to Windham EVSD from Middlefield Bank  
\$35.00 to Windham JHS from Middlefield Bank  
\$35.00 to Windham HS from Middlefield Bank

Ayes: Terrie Altieri, Melissa Roubic, Darryl McGuire, Bill Hickman, Dan Burns  
Nays: None  
Motion passed

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**32-13**  
**Approve Tutors**

Bill Hickman moved and Darryl McGuire seconded the motion to approve the following personnel as after school tutors, effective January 25, 2013 at a cost of \$22.82 per hour, not to exceed two hours per day:

Roger Eakins – Math 6-12  
Barbara Balchick – Language Arts 6-12  
Tammy Eacona – Grades 2-5  
Angie Showalter – Grades 2-5  
Andrew Rosebaugh – Grades 2-5  
Amy Hoover – Grades 2-5

Ayes: Melissa Roubic, Darryl McGuire, Bill Hickman, Dan Burns, Terrie Altieri  
Nays: None  
Motion passed

**33-13**  
**Approve ACT Tutor**

Terrie Altieri moved and Bill Hickman seconded the motion to approve Tamar Brown as ACT tutor, effective January 25, 2013 at a cost of \$22.82 per hour, not to exceed three hours per week.

Ayes: Darryl McGuire, Bill Hickman, Dan Burns, Terrie Altieri, Melissa Roubic  
Nays: None  
Motion passed

**34-13**  
**Approve Detention Supervisor**

Bill Hickman moved and Terrie Altieri seconded the motion to approve the following personnel as a detention supervisor at a rate of \$22.82 per hour, not to exceed one hour per day, four days per week, effective January 25, 2013:

Lauren Gintert-Seger

Ayes: Bill Hickman, Dan Burns, Terrie Altieri, Melissa Roubic, Darryl McGuire  
Nays: None  
Motion passed

**35-13**  
**Executive Session**

Melissa Roubic moved and Terrie Altieri seconded the motion WHEREAS, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. To consider the appointment of a public employee or official
2. To consider the employment of a public employee or official
3. To consider the dismissal of a public employee or official

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4. To consider the discipline of a public employee or official
5. To consider the promotion of a public employee or official
6. To consider the demotion of a public employee or official
7. To consider the compensation of a public employee or official
8. To consider the investigation of charges/complaints against a public employee, official, licensee, or student
9. To consider the purchase of property for public purposes
10. To consider the sale of property at competitive bidding.
11. To confer with an attorney for the board of education concerning disputes involving the board that is the subject of pending or imminent court action.
12. To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
13. To conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
14. To review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
15. To consider matters required to be kept confidential by federal law or rules or state statutes.
16. To discuss details relative to the security arrangements and emergency response protocols for the board of education.

NOW, THEREFORE, BE IT RESOLVED, that the Windham Exempted Village School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session of item **15** as listed above.

IN: 7:36 p.m.  
OUT: 8:04 p.m.

Ayes: Dan Burns, Terrie Altieri, Melissa Roubic, Darryl McGuire, Bill Hickman  
Nays: None  
Motion passed

**36-13**  
**Adjourn**

All were in favor of adjournment and the meeting adjourned at 8:05 pm.

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Dan Burns, President

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Samantha Pochedly, Treasurer